



**CITY COMMISSION MEETING  
 AGENDA FOR FEBRUARY 24, 2026  
 5:00 PM  
 CITY HALL COMMISSION CHAMBERS  
 300 SOUTH FIFTH STREET**

*Any member of the public who wishes to make comments to the Board of Commissioners is asked to fill out a Public Comment Sheet and place it in the box located at the end of the Commissioner's desk on the left side of the Commission Chambers. The Mayor will call on you to speak during the **Public Comments** section of the Agenda.*

**ROLL CALL**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**PRESENTATION** Tree Advisory Board Annual Update - Jonathan Perkins, Chairperson

**ADDITIONS/DELETIONS**

**PUBLIC COMMENTS**

**MAYOR'S REMARKS**

*Items on the Consent Agenda are considered to be routine by the Board of Commissioners and will be enacted by one motion and one vote. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent Agenda and considered separately. The City Clerk will read the items recommended for approval.*

	<b>I.</b>	<b><u>CONSENT AGENDA</u></b>
	A.	Approve Minutes for February 10, 2026, Board of Commissioners Meeting
	B.	Receive & File Documents
	C.	Personnel Actions
	D.	Authorize the Application and Acceptance of a FY2027 KY Highway Safety Grant in the amount of \$25,000 - <b>B.LAIRD</b>
	E.	Authorize the Release of a Request for Proposal for a Historic Structure Report for the Hotel Metropolitan - <b>H. REASONS</b>
	F.	Authorize the City Manager to execute a contract with Tyler Technologies in the amount of \$44,650 for the upgrade of Tyler Public Safety servers - <b>B. LAIRD &amp; E. STUBER</b>
	G.	Approve an Upper Story Residential Grant for 620 Broadway - <b>C. GAULT</b>
	H.	Authorize Contract Modification No. 1 for Reliable Electric in the amount of \$1,463.00 for Dolly McNutt Plaza - <b>A. CLARK</b>

		I.	Declaration of Trust and Trust Partnership Agreement for the Kentucky League of Cities (KLC) Worker's Compensation Trust - <b>S. WILCOX</b>
		J.	Authorize the Application and Acceptance of a Kentucky Heritage Council Certified Local Government Grant not to Exceed \$50,000 - <b>C.GAULT</b>
	<b>II.</b>	<b><u>ORDINANCE(S) - ADOPTION</u></b>	
		A.	Repeal and Replace Chapter 42 of the Code of Ordinances related to Rental Occupany - <b>G. CHERRY</b>
		B.	Approve Mid-Year Budget Amendment - <b>A. KYLE</b>
	<b>III.</b>	<b><u>ORDINANCE(S) - INTRODUCTION</u></b>	
		A.	Amend the 911 Parcel Fee Ordinance - <b>B. LAIRD &amp; JEFF PARKER</b>
		B.	Approve a Telecommunications Franchise Agreement with Lumos Fiber - <b>M. SMOLEN &amp; L. PARISH</b>
	<b>IV.</b>	<b><u>COMMENTS</u></b>	
		A.	Comments from the City Manager
		B.	Comments from the Board of Commissioners
	<b>V.</b>	<b><u>EXECUTIVE SESSION</u></b>	

# Agenda Action Form

## Paducah City Commission

Meeting Date: February 24, 2026

Short Title: Authorize the Application and Acceptance of a FY2027 KY Highway Safety Grant in the amount of \$25,000 - **B.LAIRD**

Category: Municipal Order

Staff Work By: Jordan Murphy,  
Steve Thompson  
Presentation By: Brian Laird

### Background Information:

The National Highway Traffic Safety Administration (NHTSA) provides grant funds for improving highway safety. The Kentucky Office of Highway Safety (KOHS) is the administrator of the NHTSA grant funds in Kentucky. This funding can provide overtime pay for officers, resources for child passenger safety seat inspection, and resources for improving traffic records systems. The NHTSA funds are awarded to sub-grantees thru KOHS to help reduce crashes, injuries, fatalities and associated costs by identifying transportation safety issues and developing implementing effective integrated programs and activities.

The City of Paducah Police Department is requesting \$25,000 for overtime pay related to traffic enforcement. No match is required for this grant.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:  
Account Number:

Staff Recommendation: Authorize the application and acceptance of the FY2027 Highway Safety Grant and authorize the Mayor to sign documentation related to same.

Attachments:

1. MO app and award FY2027 Highway Safety Grant

# Agenda Action Form

## Paducah City Commission

Meeting Date: February 24, 2026

Short Title: Authorize the Release of a Request for Proposal for a Historic Structure Report for the Hotel Metropolitan - **H. REASONS**

Category: Municipal Order

Staff Work  
By: Hope  
Reasons  
Presentation  
By: Hope  
Reasons

**Background Information:** On 8/13/24, the Board of Commissioners approved the acceptance of a grant from the Mellon Foundation for capital improvements to the Hotel Metropolitan (MO 2949). As part of the City's receipt for the Mellon Grant Foundation, it includes conducting a Historic Structure Report for the Hotel Metropolitan. Releasing this Request for Proposals will allow the City and Hotel to move forward with this component of the grant agreement.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority: [Commission Priorities List](#)

Communications Plan:

Funds Available: Account Name:  
Account Number:

**Staff Recommendation:** Authorize the release of a request for proposal for a Historic Structure Report to be completed for the Hotel Metropolitan.

**Attachments:**

1. MO RFP – Historic Structure Report – Hotel Metropolitan

# Agenda Action Form

## Paducah City Commission

Meeting Date: February 24, 2026

**Short Title:** Authorize the City Manager to execute a contract with Tyler Technologies in the amount of \$44,650 for the upgrade of Tyler Public Safety servers - **B. LAIRD & E. STUBER**

**Category:** Municipal Order

**Staff Work By:** Ariana Kitty, Eric Stuber, William Hodges, Brian Laird

**Presentation By:** Brian Laird, Eric Stuber

**Background Information:** 911 implemented Tyler New World Public Safety software and servers in 2018 to upgrade the computer-aided dispatch (CAD) system. This included the installation of servers to run CAD software. The servers at the time were installed with Microsoft Windows Server 2016 and SQL Server 2016. Server 2016 will be end-of-life from Microsoft in January 2027; meaning it will not be eligible for security patches and updates. In addition, SQL Server 2016 will be end-of-life from Microsoft in July of 2026.

In order to continue to keep current on the Tyler CAD software, the operating systems and SQL software need to be upgraded to current versions. This contract covers maintenance required for Tyler to upgrade all servers running CAD software.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority: [Commission Priorities List](#)

**Communications Plan:**

**Funds Available:** Account Name: Police 911 Communications Equipment

Account Number: 2000-40-4001-PS-00000-00000-542130-

**Staff Recommendation:** Authorize the Mayor to execute a contract with Tyler Technologies in the amount of \$44,650 for the upgrade of Tyler Public Safety servers.

**Attachments:**

1. MO contract-Tyler Technologies – Tyler Public Safety Servers

# Agenda Action Form

## Paducah City Commission

Meeting Date: February 24, 2026

Short Title: Approve an Upper Story Residential Grant for 620 Broadway - **C. GAULT**

Category: Municipal Order

Staff Work  
By: Nancy  
Upchurch  
Presentation  
By: Carol Gault

**Background Information:** The grant application proposed the renovation of the rear third of the first floor and the upper floor into three completed single-family residential units that will be rented. The immediate plan is for short-term rental use. The front portion of the first floor will be dedicated to commercial use.

The total estimated cost of the project is \$1,100,000. Project contractors include Griffin Plumbing, Fiers Heating and Air Conditioning, and Reed Electric.

The residential portion of the project has been completed, and the owner is requesting reimbursement of \$15,000 per residential unit, for a total request of \$45,000. The owner has submitted contractor affidavits documenting payments to date totaling \$898,648, leaving a remaining balance of \$201,352 to complete the commercial portion of the building. The affidavits confirm that all work performed to date has been paid in full and completed in accordance with the executed agreements. The residential portion of the project is complete. The applicant now requests reimbursement of \$15,000 per residential unit, for a total request of \$45,000.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority: [Commission Priorities List](#)

Communications Plan:

Funds Available: Account Name: DT-0033

Account Number: 000 70000 70005

**Staff Recommendation:** Approval of \$45,000 be paid to the applicant for the renovation of 3 residential units in the building located at 620 Broadway.

**Attachments:**

1. Upper Story Residential Grant Funds – 620 Broadway
2. CC Staff Report 620 Broadway

# Agenda Action Form

## Paducah City Commission

Meeting Date: February 24, 2026

Short Title: Authorize Contract Modification No. 1 for Reliable Electric in the amount of \$1,463.00 for Dolly McNutt Plaza - **A. CLARK**

Category: Municipal Order

Staff Work  
By: Amie Clark  
Presentation  
By: Amie Clark

**Background Information:** On September 2, 2025, the BOC authorized a contract with Reliable Electric, LLC, for an amount not to exceed \$58,980.00 for new lighting in Dolly McNutt Plaza. Due to grounding related work needed in addition to original project scope, Contractor is requesting an increase of \$1,463.00 to the contract amount.

Authorize Contract Modification No. 1 in the amount of \$1,463.00 for additional grounding related work required for project completion. Updated contract amount of \$60,443.00 to be paid upon project completion.

Does this Agenda Action Item align with a Commission Priority? No  
If yes, please list the Commission Priority: [Commission Priorities List](#)

Communications Plan:

Funds Available: Account Name: Dolly McNutt Lighting Project

Account Number: PA0136

Staff Recommendation: Approve

Attachments:

1. MO contract modification 1 –Reliable Electric, LLC – Dolly McNutt Plaza
2. Dolly McNutt Contract Amendment

# Agenda Action Form

## Paducah City Commission

Meeting Date: February 24, 2026

Short Title: Declaration of Trust and Trust Partnership Agreement for the Kentucky League of Cities (KLC) Worker's Compensation Trust - **S. WILCOX**

Category: Municipal Order

Staff Work  
By: Stefanie  
Wilcox  
Presentation  
By: Stefanie  
Wilcox

**Background Information:** Insurance regulations as they pertain to self-insured associations require pool members to execute a participation agreement annually. These agreements were signed when the City first became a member of the Kentucky League of Cities insurance pool, and the annual re-signing does not change any of the provisions contained in those original agreements.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority: [Commission Priorities List](#)

Communications Plan:

Funds Available: Account Name:  
Account Number:

**Staff Recommendation:** Authorize the Mayor to sign the Worker's Comp Trust Agreement with KLC.

**Attachments:**

1. 5429 Paducah KLCIS WC Trust Agreement 2025
2. MO agree – Declaration of Trust & Trust Participation - WC - KLC FY2027

# Agenda Action Form

## Paducah City Commission

Meeting Date: February 24, 2026

**Short Title:** Authorize the Application and Acceptance of a Kentucky Heritage Council Certified Local Government Grant not to Exceed \$50,000 - **C.GAULT**

**Category:** Municipal Order

**Staff Work By:** Carol Gault, Wes Banks,  
Palmer Stroup  
**Presentation By:** Carol Gault

### Background Information:

Local governments designated as Certified Local Governments (CLGs) pursuant to Title 36, Section 61.5 of the Code of Federal Regulations are eligible to compete annually for CLG grant funding. The CLG Program operates as a 60/40 matching grant, and funds may only be used for projects deemed eligible under the Historic Preservation Fund (HPF) Grants Manual. Awards are competitive, and applications are evaluated based on the project's alignment with and contribution to Kentucky's Statewide Historic Preservation Plan.

The City intends to apply for CLG funding to support the nomination of a portion of the Southside neighborhoods as a Historic District to the National Register of Historic Places, along with the preparation of individual nominations for select historic properties. The total project cost is not expected to exceed \$50,000, with the City requesting \$30,000 in grant funding and providing a \$20,000 local match.

**Does this Agenda Action Item align with a Commission Priority? Yes**

**If yes, please list the Commission Priority:** Southside Revitalization

### Communications Plan:

**Funds Available:** Account Name: CD-0104 Professional Services

Account Number: 00020000 20012

**Staff Recommendation:** Authorize the application and acceptance of a CLG Grant and authorize the Mayor to sign all documentation related to same.

### Attachments:

1. award-ky heritage council CLG Grant 2026

# Agenda Action Form Paducah City Commission

Meeting Date: February 24, 2026

Short Title: Repeal and Replace Chapter 42 of the Code of Ordinances related to Rental Occupancy - **G. CHERRY**

Category: Ordinance

Staff Work  
By: Greg  
Cherry  
Presentation  
By: Greg  
Cherry

**Background Information:** The updates to Paducah's Residential Rental Occupancy Permit Ordinance (Chapter 42, Article III) aim to improve safety, clarify enforcement procedures, and enhance transparency for both landlords and tenants. Changes include redefining inspection timelines, expanding the authority of the Code Official, introducing a Certificate of Compliance for code-abiding properties, and creating a public list of compliant rental units. The update emphasizes tenant privacy rights and removes the requirement for an occupancy permit before utility service can be established.

Does this Agenda Action Item align with a Commission Priority? Yes

If yes, please list the Commission Priority: Rental Property Occupancy Permitting

Communications Plan:

Funds Available: Account Name:  
Account Number:

Staff Recommendation:

Attachments:

1. ORD Rental Ordinance Repealing and Replacing

# Agenda Action Form Paducah City Commission

Meeting Date: February 24, 2026

Short Title: Approve Mid-Year Budget Amendment - **A. KYLE**

Category: Ordinance

Staff Work  
By: Audra Kyle  
Presentation  
By: Audra Kyle

**Background Information:** This agenda item presents a mid-year budget amendment to address adjustments identified since the adoption of the FY2026 budget. The proposed amendment reflects necessary changes across multiple funds and budget categories resulting from updated information, operational needs, and timing of projects. This action aligns with best practices in municipal financial management and allows staff to ensure the budget remains accurate, transparent, and aligned with Commission direction.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:  
Account Number:

Staff Recommendation: Approval.

Attachments:

1. ORD budget amend FY26 Midyear
2. FY2026 Midyear Amendment Descriptions

# Agenda Action Form

## Paducah City Commission

Meeting Date: February 24, 2026

Short Title: Amend the 911 Parcel Fee Ordinance - **B. LAIRD & JEFF PARKER**

Category: Ordinance

Staff Work By: Ariana  
Kitty, Brian Laird  
Presentation By: Jeff  
Parker

**Background Information:** The amendment changes the 911 parcel fee ordinance by shifting assessments from only 'occupied' parcels to all 'occupiable' parcels. It clarifies the scope of fees and assessable categories, refines property classifications, formalizes appeals processes, and updates administrative provisions to ensure fairness, consistency, and long-term stability in funding joint 911 services.

- **Fee Applicability:** Shifts assessments from 'occupied' to all 'occupiable' parcels; includes residential storage structures and government/public housing units.
- **Refined Property Classifications:** Reclassifies medical facilities as commercial; clarifies definitions for residential, commercial, public use, and mixed-use parcels.
- **Standardized Appeals Process:** Formalizes hearing rules and establishes a clear path for judicial appeal.
- **Administrative Updates:** Removes expired first-year rental rebate provisions; confirms annual CPI-based fee adjustments; updates section numbering.
- **Core Principles:** Emphasizes fairness, consistency, and long-term stability in funding joint 911 services.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority: [Commission Priorities List](#)

Communications Plan:

Funds Available: Account Name:  
Account Number:

Staff Recommendation:

Attachments:

1. ORD 911 Parcel Fee Appeals Amendment 2026 Final

# Agenda Action Form

## Paducah City Commission

Meeting Date: February 24, 2026

Short Title: Approve a Telecommunications Franchise Agreement with Lumos Fiber - **M. SMOLEN & L. PARISH**

Category: Ordinance

Staff Work By: Lindsay Parish, Michelle Smolen

Presentation By: Michelle Smolen

Background Information: This action approves a non-exclusive 10-year Telecommunications Franchise Agreement with Lumos Fiber.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:  
Account Number:

Staff Recommendation: Approval.

Attachments:

1. ORD Telecommunications Franchise Lumos 2026
2. Lumos Franchise Agreement