



**CITY COMMISSION MEETING
AGENDA FOR MAY 27, 2025
5:00 PM
CITY HALL COMMISSION CHAMBERS
300 SOUTH FIFTH STREET**

*Any member of the public who wishes to make comments to the Board of Commissioners is asked to fill out a Public Comment Sheet and place it in the box located at the end of the Commissioner's desk on the left side of the Commission Chambers. The Mayor will call on you to speak during the **Public Comments** section of the Agenda.*

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

ADDITIONS/DELETIONS

PUBLIC COMMENTS

MAYOR'S REMARKS

Items on the Consent Agenda are considered to be routine by the Board of Commissioners and will be enacted by one motion and one vote. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent Agenda and considered separately. The City Clerk will read the items recommended for approval.

	I.	<u>CONSENT AGENDA</u>
	A.	Approve Minutes for May 13, 2025, Board of Commissioners Meeting
	B.	Receive & File Documents
	C.	Personnel Actions
	D.	Reappointment of William W. Cox, Jr. and Mark Davis and Appointment of Leigh Ann Ballegeer to the Paducah Area Transit System
	E.	Approve Payment of \$45,232.04 to Xylem Dewatering Solutions, Inc. for Emergency Pump Rental during the 2025 Flood - G. GUEBERT
	F.	Authorize Payment to Clean Earth, Inc. in an amount of \$56,162.89 for Household Hazardous & Electronic Waste Collected during 2025 Clean-Up Day - C. YARBER
	G.	Contract Modification w/Tyler Technologies for Emergency Networking - S. KYLE
	II.	<u>MUNICIPAL ORDER(S)</u>

		A.	Authorize property transfer of 2 acres located at 2400 Brooks Stadium Drive to Paducah Public Schools for the construction of a softball field and stadium for the middle and high school softball programs - D. JORDAN
		B.	Authorize a contract with Paducah Main Street, LLC - C. GAULT
	III.	<u>ORDINANCE(S) - ADOPTION</u>	
		A.	Contract for Professional Services with HDR, Inc. for a Not-to-Exceed cost of \$185,000.00 for Alternatives Analysis for USACE Reevaluation of Permit #LRL-2008-1267-A - G. GUEBERT
		B.	Repeal Chapter 2 Division 15 of the Code of Ordinances related to Main Street - C. GAULT
	IV.	<u>ORDINANCE(S) - INTRODUCTION</u>	
		A.	Budget Ordinance - FY2026 -- July 1, 2025 to June 30, 2026 - J. PERKINS
	V.	<u>COMMENTS</u>	
		A.	Comments from the City Manager
		B.	Comments from the Board of Commissioners
	VI.	<u>EXECUTIVE SESSION</u>	

May 13, 2025

At a Regular Meeting of the Paducah Board of Commissioners held on Tuesday, May 13, 2025, at 5:00 p.m. in the Commission Chambers of City Hall located at 300 South 5th Street, Mayor George Bray presided. Upon call of the roll by Assistant City Clerk, Claudia Meeks, the following answered to their names: Commissioners Henderson, Smith, Thomas, Wilson, and Mayor Bray (5).

INVOCATION

Commissioner Henderson led the Invocation.

PLEDGE OF ALLEGIANCE

The Mayor led the pledge.

PROCLAMATIONS

- Mayor Bray presented a Proclamation to Chief Brian Laird and several members of the Paducah Police Department proclaiming May 11-17 National Police Week and May 15 Peace Officers Memorial Day
- Mayor Bray presented a Proclamation to Julie Harris of the Propeller Club of Paducah proclaiming May 22 National Maritime Day.

PRESENTATION

Staci Drake, Co-Chair of the Civic Beautification Board, presented the following 2025 Dogwood Trail Winners:

- ***Dolly McNutt Award*** – Lisa Massey, 1919 Jefferson Street
- ***Baby Dogwood Award*** – Monica Feiler – 300 Forest Circle
- Andrea Higdon – 230 N. 38th Street
- Nic and Amanda Hutchison – 203 Cedar
- John Graveline – 410 North 5th Street
- Karin and Rick Ahrens – 503 North 7th Street
- Tara Wise Sawvel – 3644 Drury Lane
- Tommy and Ashley Jones – 1753 Jefferson Street
- Julie Jaeger – 2502 Jefferson
- ***OFF-TRAIL AWARDS*** – Toni Hanson 2832 Washington and Brandi Groves, 3437 Forest Circle

PUBLIC COMMENTS

- Clay Norton made comments regarding the riverboat not being able to dock when the water was high and the floodgates were up on Broadway.
- Bonnie Koblitz made comments about Ordinance 98-6 infringing on citizens' right to free assembly.

Agenda Action Form

Paducah City Commission

Meeting Date: May 27, 2025

Short Title: Approve Payment of \$45,232.04 to Xylem Dewatering Solutions, Inc. for Emergency Pump Rental during the 2025 Flood - **G. GUEBERT**

Category: Municipal Order

Staff Work
By: Melanie
Townsend
Presentation
By: Greg
Guebert

Background Information: On Wednesday, April 2, 2025, Governor Andy Beshear of Kentucky declared a State of Emergency for the entire state in anticipation of severe storms expected to persist for four days. This declaration was prompted by significant weather risks, especially in western Kentucky, which faced a Level 5 risk for intense storms.

The following day, April 3rd, the National Weather Service forecast a crest of 47 feet and rising for the Ohio River in Paducah within the week. In light of this river prediction, specific areas are at risk of flooding. Preparations commenced to acquire temporary pumps to supplement the existing drainage infrastructure during high water.

On Friday, April 4, 2025, Mayor George Bray of Paducah declared a Local State of Emergency due to the river forecast predicting a height of 50.5 feet on Thursday, April 10th. This emergency declaration recognized the potential for substantial damage to private and public property, enabling necessary measures to shield property within the city. The City entered a non-competitive rental agreement with Xylem Dewatering Solutions, Inc. on the same day to provide temporary pumps at seven strategic locations within the levee system.

Due to the flooding emergency and the delivery lead time, Xylem Dewatering Solutions, Inc. was contracted to process the necessary temporary pumps' delivery immediately. Xylem employees and City employees installed the temporary pumps. The total cost of the temporary pumps was \$45,232.04. The City of Paducah anticipates that the majority, if not all, of these expenses will be reimbursed from FEMA.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name: Flood 2025

Account Number: FW0019

Staff Recommendation: To adopt a Municipal Order authorizing payment to Xylem Dewatering Solutions, Inc. of \$45,232.04 for pumps required to protect local assets during the 2025 Flood.

Attachments:

1. MO - Payment to Xylem – pump rental – Flood 2025
2. 2025-04-04_Determination of Noncomp_CM_pumps
3. 2025-04-04_Declaration of Local State of Emergency_signed
4. 2025.04.02_Executive-Order_2025-210_State-of-Emergency_Weather

Agenda Action Form

Paducah City Commission

Meeting Date: May 27, 2025

Short Title: Authorize Payment to Clean Earth, Inc. in an amount of \$56,162.89 for Household Hazardous & Electronic Waste Collected during 2025 Clean-Up Day - **C. YARBER**

Category: Municipal Order

Staff Work
By: Latrisha
Pryor
Presentation
By: Chris
Yarber

Background Information: On May 3, 2025, the City of Paducah co-sponsored, along with McCracken County, a free Clean-Up day to assist all property owners with the disposal of various waste. Household hazardous waste and electronic waste were items collected on this day. In accordance with Kentucky requirements, a Kentucky-certified hazardous waste service is required to dispose of all hazardous waste. Clean Earth, Inc., with an office in Calvert City, Ky, is the only certified hazardous waste collector who is a vendor with the Commonwealth of Kentucky within this area. Therefore, the service of Clean Earth, Inc., was requested to collect and dispose of household hazardous and electronic waste during the free Clean-Up Day. This year, the collection of household hazardous waste and electronic waste totaled \$56,162.89. The partial funding of the free Clean-Up day is provided by a grant from the Kentucky Division of Waste Management.

Does this Agenda Action Item align with a Commission Priority? Yes

If yes, please list the Commission Priority: Quality of Life.

Communications Plan:

Funds Available: Account Name: Fees/Landfill MR0101

Account Number: 50002209 - 520040

Staff Recommendation: To adopt a Municipal Order authorizing the payment of \$56,162.89 to Clean Earth, Inc., for collection and disposal of household hazardous and electronic waste collected during the free Clean-Up Day on May 3, 2025.

Attachments:

1. MO - household haz waste-Clean Earth 2025
2. Invoice \$56,162.89 Clean Earth

Agenda Action Form

Paducah City Commission

Meeting Date: May 27, 2025

Short Title: Contract Modification w/Tyler Technologies for Emergency Networking - **S. KYLE**

Category: Municipal Order

Staff Work By: Steve Kyle, david
denton, Eric Stuber
Presentation By: Steve Kyle

Background Information: The fire department is required to submit fire records documentation to the federal government and, as a part of the requirement, software needs to be upgraded. The fire department is discontinuing the current records management system (Tyler Technologies MSP Fire Records) and replacing it with a federal-compliant records management system (Tyler Technologies Emergency Networking) that will allow automatic uploads to the federal government and be compliant. This change/upgrade is being done with budgeted money with minimal change in cost.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name: Computer Software Maintenance

Account Number: 10001801-522020

Staff Recommendation: approve recommendation of contract modification

Attachments:

1. MO - contract – software-amendment-tyler 05-27-2025
2. Paducah, KY Emergency Network Amendment 051525

Agenda Action Form

Paducah City Commission

Meeting Date: May 27, 2025

Short Title: Authorize property transfer of 2 acres located at 2400 Brooks Stadium Drive to Paducah Public Schools for the construction of a softball field and stadium for the middle and high school softball programs - **D. JORDAN**

Category: Municipal Order

Staff Work By: Amie Clark, Greg Guebert, Daron Jordan
Presentation By: Daron Jordan

Background Information: Paducah Public Schools is interested in acquiring 2 acres of property at 2400 Brooks Stadium Drive from the City to construct a softball field and stadium. Existing softball field is located in the floodplain. Relocation to this site will improve elevations, removing the softball field out of the floodplain. Field construction will be funded by Paducah Public Schools. Partnership with Brooks Stadium Commission for shared use of the parking lot located at the property.

Does this Agenda Action Item align with a Commission Priority? No
If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Approve

Attachments:

1. MO - prop transfer - 2400 Brooks Stadium Drive – Paducah School Board

Agenda Action Form

Paducah City Commission

Meeting Date: May 27, 2025

Short Title: Authorize a contract with Paducah Main Street, LLC - **C. GAULT**

Category: Municipal Order

Staff Work By: Carol Gault

Presentation By: Carol Gault

Background Information: Contract specifying the agreement between the City of Paducah and Paducah Main Street, LLC

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Approval

Attachments:

1. MO contract - Paducah Main Street, LLC 2025
2. CONTRACT FOR SERVICES.docx paducah main street.docx version 1.docx version 2.docx final version (003)

Agenda Action Form

Paducah City Commission

Meeting Date: May 27, 2025

Short Title: Contract for Professional Services with HDR, Inc. for a Not-to-Exceed cost of \$185,000.00 for Alternatives Analysis for USACE Reevaluation of Permit #LRL-2008-1267-A - **G. GUEBERT**

Category: Ordinance

Staff Work
By: Melanie
Townsend
Presentation
By: Greg
Guebert

Background Information: On October 31, 2012, the USACE, under Department of the Army (DA) Permit # LRL-2008-1267-A, authorized the construction of a land mass extending into the water from the left (south) bank of the Ohio River near Paducah. The work included the construction of a floating dock (transient dock) with an overlook and a gangway with amenities on the left bank of the river, extending from approximately river mile (RM) 935 to RM 935.2. Since the completion of the project in 2017, areas within the original project footprint on the downstream side of the land mass have undergone sediment accumulation to an extent that is hindering the use of the Midwest Terminal loading facility located near RM 935.6. Sediment accumulation along the left descending bank downstream of the land mass and past the Midwest Terminal loading facility was estimated at 596,000 cubic yards (CY) of material based on 2020 information.

On May 28, 2024, the City received correspondence from the USACE advising that they were reevaluating Permit # LRL-2008-1267 based on correspondence received from Midwest Terminal that their facility was no longer accessible due to sedimentation and requested background information from the City regarding the sedimentation along the left descending bank. The City responded to the USACE in July 2024, providing information requested in the May 28, 2024, letter.

On December 30, 2024, the City received correspondence from the USACE advising that the information provided in July had been reviewed by the USACE Regulatory and Engineering Divisions. A memorandum dated November 18, 2024, was provided to the City addressing the USACE's review of material and stating that, "the sedimentation buildup downstream of the transient boat dock is an expected result of the constructed fill in place along the inside bend of the Tennessee River and Ohio River confluence associated with the LRL-2008-1267 authorization." They further determined that, "sedimentation buildup has resulted in indirect effects beyond those evaluated in the permit decision which have negatively affected the operation of the Midwest Terminal transloading facility located downstream of the authorized activity."

Further, the USACE stated that it must determine under 33 CFR 325.7 whether the public interest requires modification of the terms and conditions of the permit, or suspension or revocation of the permit. In doing so, the USACE is asking the City for additional information to provide an alternatives analysis with proposed action plans to alleviate the ongoing effects of the authorized activity on the safe operation of the Midwest Terminal transloading facility within 60 days of receipt of the December letter. The action plan should present the Least Environmentally Damaging Practicable Alternative (LEDPA) to meet the current goals of the authorized activity, while also alleviating the effects on the Midwest Terminal transloading facility. The USACE went on to identify some potential actions which may lessen the adverse impact on the transloading facility, and included:

- 1) Mechanical removal of the sedimentation to allow sufficient water depth for Midwest Terminal to safely

access and operate the transloading facility in conjunction with the regular maintenance dredging (short-term remedy)

2) Construction of control structures to maintain adequate velocity in the area of the Midwest Terminal transloading facility to prevent further deposition (partial short and long-term remedy)

3) During a TEAMS meeting with the USACE on January 16, 2025, the City also discussed the possibility of action, including extending the previously permitted Midwest Terminal trans-loading facility (LRL-1989-00225) to deeper waters not affected by sedimentation (long-term remedy).

4) The “No Build” action, which maintains the status quo, must also be addressed per the USACE guidance (no remedy).

The USACE stated that it will carefully review the information regarding the city's proposed actions before making further decisions.

The City requested that HDR, Inc. prepare a proposal for the Scope of Work, Deliverables, and Cost for the Alternative Analysis required by the reevaluation of Permit #LRL-2008-1267-A. HDR was chosen due to their prior work for the City in that river area. The City Manager provided a Noncompetitive Negotiation Determination for the contract.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Authorize the Mayor to execute a Not-To-Exceed contract for \$185,000 with HDR, Inc. for professional services to prepare an Alternatives Analysis for reevaluation of Permit # LRL-2008-1267-A.

Attachments:

1. ORD agree-HDR – USACE Re-evaluation
2. 2025-05-06_Proposal_City of Paducah
3. LRL-2008-1267. Notice of Permit Reevaluation
4. LRL-2008-1267. Permit Reevaluation Request for Additional Information. Final
5. 2025-03-13_Noncompetitive Negotiation Determination

Agenda Action Form

Paducah City Commission

Meeting Date: May 27, 2025

Short Title: Repeal Chapter 2 Division 15 of the Code of Ordinances related to Main Street - **C. GAULT**

Category: Ordinance

Staff Work
By: Carol Gault
Presentation
By: Carol Gault

Background Information: This ordinance repeals Chapter 2 Division 15 of the Code of Ordinances of the City of Paducah related to the establishment of a Main Street Board. This repeal is in preparation for Main Street to move to being an external agency with a contract for services with the City of Paducah.

Does this Agenda Action Item align with a Commission Priority? Yes

If yes, please list the Commission Priority: Downtown

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation:

Attachments:

1. 2 – Main Street Board of Directors Repeal

Agenda Action Form

Paducah City Commission

Meeting Date: May 27, 2025

Short Title: Budget Ordinance - FY2026 -- July 1, 2025 to June 30, 2026 - **J. PERKINS**

Category: Ordinance

Staff Work By: Jonathan Perkins, Audra Kyle, Kamra Davenport, Kristi Gray, Karen Queen
Presentation By:

Background Information:

Does this Agenda Action Item align with a Commission Priority? Yes

If yes, please list the Commission Priority: [Commission Priorities List](#)

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation:

The proposed Fiscal Year 2026 budget...

1. Includes all annual debt service payment obligations;
2. Includes 3% wage adjustments as contractually obligated for IAFF, FOP, and AFSCME; and, 3% for non represented full-time employees;
3. Allows for the minimum 10% General, Investment and Solid Waste Funds reserve requirement;
4. Utilizes 'unreserved cash balances' for the General, Investment, Fleet Lease Trust and Bond Funds;
5. Includes State mandated pension contributions;
6. Includes appropriations for numerous outside agencies;
7. Includes funding for BOC priorities; and,
8. Assumes a 4% increase in real estate property tax levy (to be voted on in a separate tax levy ordinance in fall of 2025).

Attachments:

1. Budget FY2026 Ordinance
2. Summary by Type - FY2026
3. Appropriations by Fund- FY2026