



**CITY COMMISSION MEETING  
 AGENDA FOR JANUARY 28, 2025  
 5:00 PM  
 CITY HALL COMMISSION CHAMBERS  
 300 SOUTH FIFTH STREET**

*Any member of the public who wishes to make comments to the Board of Commissioners is asked to fill out a Public Comment Sheet and place it in the box located at the end of the Commissioner's desk on the left side of the Commission Chambers. The Mayor will call on you to speak during the **Public Comments** section of the Agenda.*

**ROLL CALL**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**INTRODUCTION** Introduction of Paducah Sports Park General Manager Chastity Heeren - Jim Dudley, Sports Tourism Commission Chairman

**PRESENTATION** Paducah Power System Audit - Doug Handley

**ADDITIONS/DELETIONS**

**PUBLIC COMMENTS**

**MAYOR'S REMARKS**

*Items on the Consent Agenda are considered to be routine by the Board of Commissioners and will be enacted by one motion and one vote. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent Agenda and considered separately. The City Clerk will read the items recommended for approval.*

	<b>I.</b>	<b><u>CONSENT AGENDA</u></b>
	A.	Approve Minutes for January 13, 2025, Special Called Meeting of the Board of Commissioners
	B.	Receive & File Documents
	C.	Appointment of Chris Hutson to the Board of Ethics
	D.	Reappointment of Catherine "Kate" Senn and Randy DeHart to the Commissioners of Water Works
	E.	Reappointment of Darryl Pea to the Electric Plant Board
	F.	Personnel Actions
	G.	Authorize the City Manager to release a Request for Proposals for Coleman Park Spray Ground Renovation Project - <b>A. CLARK</b>
	H.	Position and Pay Schedule Updates - <b>S. WILCOX</b>
	I.	Job Grade Schedule Update - <b>S. WILCOX</b>

	<b>II.</b>	<b><u>MUNICIPAL ORDER(S)</u></b>
	A.	Approve Sports Tourism Commission recommendation to accept bid proposals and authorize a contract for services for food service equipment for the Paducah Sports Park Project - <b>J. CANTER</b>
	B.	Authorize Contract Modification No. 1 with Sprinturf, LLC in the amount of \$772,492.00 for the construction of the Championship Field as part of the Paducah Sports Park project. - <b>J. CANTER</b>
	C.	Authorize Contract Modification No. 1 with A&K Construction in the amount of \$999,000.00 for the construction of the Championship Field as part of the Paducah Sports Park project. - <b>J. CANTER</b>
	D.	Authorize Contract Modification No. 1 with Musco Sports Lighting, LLC in the amount of \$165,525.00 for the construction of the Championship Field as part of the Paducah Sports Park project. - <b>J. CANTER</b>
	E.	Authorize the City Manager to release an RFP for the Katterjohn Property - <b>C. GAULT</b>
	F.	Authorize a Contract for Services with Beautiful Paducah for BBQ on the River 2025 - <b>L. PARISH</b>
	<b>III.</b>	<b><u>ORDINANCE(S) - ADOPTION</u></b>
	A.	Authorizing the Closure of 33,722 Square Feet of Vermont Street Between 124 & 169 Nolan Avenue, 100 & 137 Vermont Street, and 125 Ridgeview Street - <b>M. TOWNSEND</b>
	B.	City of Paducah/McCracken County Comprehensive Plan - <b>C. GAULT &amp; J. SOMMER</b>
	<b>IV.</b>	<b><u>DISCUSSION</u></b>
	A.	Main Street Discussion - <b>C. GAULT</b>
	<b>V.</b>	<b><u>COMMENTS</u></b>
	A.	Comments from the City Manager
	B.	Comments from the Board of Commissioners
	<b>VI.</b>	<b><u>EXECUTIVE SESSION</u></b>

# Agenda Action Form

## Paducah City Commission

Meeting Date: January 28, 2025

**Short Title:** Authorize the City Manager to release a Request for Proposals for Coleman Park Spray Ground Renovation Project - **A. CLARK**

**Category:** Municipal Order

Staff Work  
By: Amie Clark  
Presentation  
By: Amie Clark

**Background Information:** On August 13, 2024, the BOC authorized the City Manager to release a request for proposals for design and construction administration for the Coleman Park Spray Ground project. Two proposals were received. After review, the City exercised its right to reject all proposals on November 12, 2024.

Authorize the City Manager to release a Request for Proposals for a Design/Build project to include design, engineering, and construction for the Coleman Park Spray Ground project.

**Does this Agenda Action Item align with a Commission Priority? Yes**

If yes, please list the Commission Priority: Facility Improvements; Southside Initiatives

**Communications Plan:**

**Funds Available:** Account Name: Robert Coleman Spray Ground Project

Account Number: PA0134

**Staff Recommendation:** Approve

**Attachments:**

1. MO - RFP2 – Coleman Park Spray Ground Renovation

# Agenda Action Form

## Paducah City Commission

Meeting Date: January 28, 2025

Short Title: Position and Pay Schedule Updates - **S. WILCOX**

Category: Municipal Order

Staff Work By: Stefanie Wilcox  
Presentation By: Stefanie Wilcox

**Background Information:** The position and pay schedule is being updated to prepare for fiscal year 2026 budgeting. All pay rates have been updated, any vacancies are noted, and the following changes have occurred with positions:

- A new Assistant to the Mayor and Commissioners position is being added to Administration Department
- The Grant Administrator position is becoming vacant and a newly created Projects and Grants Coordinator position is being established.
- A Customer Experience Representative is going to be converted to a newly created Development Liaison position in the Customer Experience Department.
- A Revenue Technician is being converted to a Revenue Auditor position in Finance.
- The Business Development Specialist position is being converted to a Planner II position in Planning
- One of the Deputy Fire Marshal positions has been converted to a Battalion Chief Fire Marshal position.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:  
Account Number:

**Staff Recommendation:** Approve the recommend updates for the position and pay schedule preparing for FY2026.

**Attachments:**

1. MO Position and Pay Schedule FY2024-2025 Amendment 1
2. Position and Pay Schedule - Jan 28 2025

# Agenda Action Form

## Paducah City Commission

Meeting Date: January 28, 2025

Short Title: Job Grade Schedule Update - **S. WILCOX**

Category: Municipal Order

Staff Work  
By: Stefanie  
Wilcox  
Presentation  
By: Stefanie  
Wilcox

**Background Information:** The Job Grade Schedule is being updated to prepare for budgeting for fiscal year 2026. New positions being added are the Assistant to the Mayor and Commissioners at a grade 10, a Development Liaison to a grade 10, and a Projects and Grants Coordinator to a grade 12.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:  
Account Number:

**Staff Recommendation:** It is recommended to approve the job grade schedule as presented with the new positions added.

**Attachments:**

1. MO job grade schedule FY2024-2025 Amendment 1
2. Job Grade Schedule 01 28 2025

# Agenda Action Form

## Paducah City Commission

Meeting Date: January 28, 2025

**Short Title:** Approve Sports Tourism Commission recommendation to accept bid proposals and authorize a contract for services for food service equipment for the Paducah Sports Park Project - **J. CANTER**

**Category:** Municipal Order

Staff Work  
By: Amie Clark  
Presentation  
By: Amie Clark

**Background Information:** The Sports Tourism Commission advertised for bids on October 12, 2024 for Food Service Equipment for the Paducah Sports Park, with a bid opening scheduled for November 13, 2024. 2 bids were received.

On Wednesday, January 22, the Sports Tourism Commission approved a recommendation be made to the City Commission and Fiscal Court for approval of a Contract for Services with Avanti Restaurant Solutions for Food Service Equipment for the Paducah Sports Park in the amount of \$663,892.00. Funding for this contract is allocated in the existing Sports Park Budget of \$65M, approved by the BOC in June 2024.

**Does this Agenda Action Item align with a Commission Priority? Yes**

If yes, please list the Commission Priority: Paducah Sports Park

**Communications Plan:**

**Funds Available:** Account Name:  
Account Number:

**Staff Recommendation:** Approve

**Attachments:**

1. MO - Agree - Avanti Restaurant Solutions - Food Service Equipment - Paducah Sports Park
2. 2002A - Intent to Award - BID PKG 03 - Foodservice Equipment - 20241212
3. 2002A - Bid Tabulation - BID PKG 03 - Food Service Equip - 20241113

# Agenda Action Form

## Paducah City Commission

Meeting Date: January 28, 2025

Short Title: Authorize Contract Modification No. 1 with Sprinturf, LLC in the amount of \$772,492.00 for the construction of the Championship Field as part of the Paducah Sports Park project. - **J. CANTER**

Category: Municipal Order

Staff Work  
By: Amie Clark  
Presentation  
By: Jeff Canter

**Background Information:** The Board of Commissioners approved a budget and contracts for the construction of the Paducah Sports Park in the amount of \$65,000,000.00 in June 2024. The approved budget and construction contracts did not include construction of the championship field and entry plaza due to additional design needed for the renovation or replacement of the Grandstands at Bluegrass Downs.

After further design and review, and in consideration of the construction of the championship field, Sprinturf, LLS is requesting a Contract Modification to increase their contract in the amount of \$772,492.00. Original contract amount was \$6,321,087.00. The new total contract amount is \$7,093,579.00.

Does this Agenda Action Item align with a Commission Priority? Yes

If yes, please list the Commission Priority: Outdoor Sports Park

Communications Plan:

Funds Available: Account Name:  
Account Number:

Staff Recommendation: Approve

Attachments:

1. MO - contract modification 1 – Sprinturf, LLC - sports park

# Agenda Action Form

## Paducah City Commission

Meeting Date: January 28, 2025

**Short Title:** Authorize Contract Modification No. 1 with A&K Construction in the amount of \$999,000.00 for the construction of the Championship Field as part of the Paducah Sports Park project. - **J. CANTER**

**Category:** Municipal Order

Staff Work  
By: Amie Clark  
Presentation  
By: Jeff Canter

**Background Information:** The Board of Commissioners approved a budget and contracts for the construction of the Paducah Sports Park in the amount of \$65,000,000.00 in June 2024. The approved budget and construction contracts did not include construction of the championship field and entry plaza due to additional design needed for the renovation or replacement of the Grandstands at Bluegrass Downs.

After further design and review, and in consideration of the construction of the championship field, A&K Construction is requesting a Contract Modification to increase their contract in the amount of \$999,000.00. Original contract amount was \$47,771,838.83. The new total contract amount is \$48,770,838.83.

**Does this Agenda Action Item align with a Commission Priority? Yes**

If yes, please list the Commission Priority: Outdoor Sports Park

**Communications Plan:**

**Funds Available:** Account Name:  
Account Number:

**Staff Recommendation:** Approve

**Attachments:**

1. MO - contract modification 1 – A&K Construction sports park



# Agenda Action Form

## Paducah City Commission

Meeting Date: January 28, 2025

**Short Title:** Authorize Contract Modification No. 1 with Musco Sports Lighting, LLC in the amount of \$165,525.00 for the construction of the Championship Field as part of the Paducah Sports Park project. - **J. CANTER**

**Category:** Municipal Order

Staff Work  
By: Amie Clark  
Presentation  
By: Jeff Canter

**Background Information:** The Board of Commissioners approved a budget and contracts for the construction of the Paducah Sports Park in the amount of \$65,000,000.00 in June 2024. The approved budget and construction contracts did not include construction of the championship field and entry plaza due to additional design needed for the renovation or replacement of the Grandstands at Bluegrass Downs.

After further design and review, and in consideration of the construction of the championship field, Musco Sports Lighting, LLC is requesting a Contract Modification to increase their contract in the amount of \$165,525.00. Original contract amount was \$2,264,475.00. The new total contract amount is \$2,430,000.00.

**Does this Agenda Action Item align with a Commission Priority? Yes**

If yes, please list the Commission Priority: Outdoor Sports Park

**Communications Plan:**

**Funds Available:** Account Name:  
Account Number:

**Staff Recommendation:** Approve

**Attachments:**

1. MO - contract modification 1 – Musco Sports Lighting, LLC. - sports park

# Agenda Action Form

## Paducah City Commission

Meeting Date: January 28, 2025

Short Title: Authorize the City Manager to release an RFP for the Katterjohn Property - **C. GAULT**

Category: Municipal Order

Staff Work  
By: Josh  
Sommer  
Presentation  
By: Carol Gault

Background Information: The City of Paducah acquired the Katterjohn site in December of 2023. The building was demolished in the spring of 2024. Since that time, brownfield cleanup had been the priority of the site. Now, as the site is cleared and ready for redevelopment, we would like to propose releasing the RFP.

Does this Agenda Action Item align with a Commission Priority? Yes

If yes, please list the Commission Priority: Downtown.

Communications Plan:

Funds Available: Account Name:  
Account Number:

Staff Recommendation: Approval

Attachments:

1. MO RFP Katterjohn Property

# Agenda Action Form

## Paducah City Commission

Meeting Date: January 28, 2025

Short Title: Authorize a Contract for Services with Beautiful Paducah for BBQ on the River 2025 - L.

**PARISH**

Category: Municipal Order

Staff Work By: Lindsay  
Parish, Carol Gault  
Presentation By: Lindsay  
Parish

**Background Information:** This Municipal Order authorizes a contract for services with Beautiful Paducah, Inc. in the amount of \$65,000 to host the 31st Annual BBQ on the River Festival. The payments will be split into two equal installments of \$32,500, with the first installment to be paid before June 30, 2025, and the second installment to be paid upon successful completion of the event.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name: Beautiful Paducah

Account Number: 24000401 580900

Staff Recommendation: Approval.

Attachments:

1. MO agree- Beautiful Paducah 2025 BBQOTR
2. Agreement - Beautiful Paducah -- BBQ on the River 2025. doc

# Agenda Action Form

## Paducah City Commission

Meeting Date: January 28, 2025

**Short Title:** Authorizing the Closure of 33,722 Square Feet of Vermont Street Between 124 & 169 Nolan Avenue, 100 & 137 Vermont Street, and 125 Ridgeview Street - **M. TOWNSEND**

**Category:** Ordinance

**Staff Work By:** Melanie Townsend, Josh Sommer

**Presentation By:** Melanie Townsend

**Background Information:** The following adjacent property owners have submitted an executed application requesting the closure of 33,722 Square Feet of Vermont Street between 124 & 169 Nolan Avenue, 100 & 137 Vermont Street, and 125 Ridgeview Street:

- James Chapman, Chapman Property Development, LLC
- Fifty North LLC
- Alfred Neihoff
- Richard & Patty Hayton, etals

On June 5, 2023, the Paducah Planning Commission held a public hearing and positively recommended the closure to the City Commission. All of the utility companies have agreed to this closure.

**Does this Agenda Action Item align with a Commission Priority?** No

If yes, please list the Commission Priority:

**Communications Plan:**

**Funds Available:** Account Name:  
Account Number:

**Staff Recommendation:** To adopt an ordinance authorizing the closure of 33,722 Square Feet of Vermont Street between 124 & 169 Nolan Avenue, 100 & 137 Vermont Street, and 125 Ridgeview Street, and authorizing the Mayor to execute the closure plat and all necessary documents to complete the transfer of property to the adjacent property owners.

**Attachments:**

1. ORD - Vermont Street Nolan Avenue and Ridgeview Street
2. Vermont Street R.O.W. Closure Plat\_revised
3. Vermont St\_Public Right of Way Closure App
4. Vermont St\_100-137\_PC Resolution (3)

# Agenda Action Form

## Paducah City Commission

Meeting Date: January 28, 2025

Short Title: City of Paducah/McCracken County Comprehensive Plan - **C. GAULT & J. SOMMER**

Category: Ordinance

Staff Work By: Carol Gault, Josh Sommer  
Presentation By: Gary Mitchell, Kendig  
Keast Collaborative

**Background Information:** The Paducah Planning Commission, held a public hearing on November 19, 2024, to hear the objections and suggestions of all interested parties to adopt the City of Paducah-McCracken County Joint Comprehensive Plan along with the Statement of Goals & Objectives contained therein.

KRS 100.193 requires the Paducah City Planning Commission and the Board of Commissioners to adopt the Goals and Objectives of the City of Paducah Comprehensive Plan. On November 19, 2024, the Paducah Planning Commission adopted the proposed joint City of Paducah/McCracken County Comprehensive Plan and referred it to the City of Paducah Board of Commissioners for approval as presented or with no major substantive changes.

The Plan covers several key areas including:

- Growth Capacity
- Land Use and Community Character
- Housing & Neighborhoods
- Transportation
- Economic Development
- Recreation and Amenities

Does this Agenda Action Item align with a Commission Priority? Yes

If yes, please list the Commission Priority: Housing, Downtown, Southside Enhancements, Operational Efficiencies, Facilities, Bike Lanes & Trails, Quality of Life.

**Communications Plan:** There have been several workshops and public listening sessions regarding the plan including:

- Joint Workshop No. 1 (April 27, 2023)
- Listening Session No. 1 (April 28, 2023) – Tourism, Arts, and Culture
- Forum on the Future (June 20, 2023) – Approximately 80 community members provided input on the future of Paducah and McCracken County.
- Forum on the Future Slide Presentation
- Listening Sessions No. 2-4 (June 21-22, 2023)
- Master Plan Online Community Survey (August 10 - September 8, 2023) - Through an online survey, the community provided input for the joint comprehensive plan that will guide area development, redevelopment, and enhancement efforts over the next 10 to 20 years. The 21-question survey was designed to gauge general sentiments and preferences. Receiving feedback across Paducah and McCracken County helps develop a meaningful and long-lasting plan. Thank you to all who participated - 1154 responses were received.
- Joint Workshop No. 2 (January 25, 2024)
- Joint Workshop No. 3 (October 3, 2024)
- Public Forum for Draft Plan (November 13, 2024) - Community was invited to provide feedback on draft plan.
- Paducah Planning Commission (November 19, 2024) - City & McCracken County Planning Commissions Joint Meeting

Funds Available: Account Name:  
Account Number:

**Staff Recommendation:** Adopt the City of Paducah/McCracken County Comprehensive Plan along with the Goals and Objectives.

**Attachments:**

1. ORD Comprehensive Plan Adoption 2025
2. Paducah-McCracken Comprehensive Plan (DRAFT for PUBLIC REVIEW Nov 2024) (003)
3. MAP-Future Land Use Character - Paducah-McCracken Co (DRAFT 01.14.25 24x36) (003)
4. MAP-Future Land Use Character - Paducah City View (DRAFT 01.14.25 24x36) (003)